

NORTH DAKOTA REAL ESTATE APPRAISER QUALIFICATIONS AND ETHICS BOARD

PO BOX 1336
BISMARCK, NORTH DAKOTA 58502-1336
Telephone & Fax: (701) 222-1051
Website: www.ndappraiserboard.org
E-mail: jcampbell@bis.midco.net

MEMO:

TO: Ms. Connie Covey
Calypso Continuing Education

DATE: August 7, 2017

FROM: Jodie Campbell, Executive Secretary
North Dakota Appraiser Board

RE: Continuing Education Approval

The following educational offering submitted by Calypso Continuing Education has been reviewed and *APPROVED* for appraiser continuing education:

Course Title:	Construction Details: From Concept to Completion
Date Course Approved:	August 7, 2017
Course Approval Number:	CE-217056S
Hours Approved:	7 hours Specific*
Approval End Date:	June 29, 2020**

*In its process of reviewing educational offerings, the Board not only makes the determination as to whether to approve or disapprove a course for qualifying education, but also categorizes the course into either specific, related, or USPAP coverage.

**The term of the course approval is four years. If the course is approved through the AQB Course Approval Program the term of the course will coincide with the "Approval End Date" as indicated on the AQB Approved Course Certificate or IDECC Course Summary Certificate. (It is the responsibility of the course provider to apply for approval of each course at the end of the four-year term.)

OFFICIAL CERTIFIED COURSE SUMMARY CERTIFICATE



The number one credential for quality design and delivery of distance education in the world.

Administrative Information

Course Title: Concept to Completion

Course Number: 7072

Certified: 12/30/2019

Expires: 06/29/2023

Status: Approved

Provider: American Continuing Education Institute dba Calyps

Address: PO Box 176
Randolph, Vermont 05060

Phone: 802-728-4015

Contact: Francis X. Finigan <fxf@aiaqas.com>

Course Information

Provider Type: Primary Provider

Delivery Method: Internet -
Asynchronous

Final Exam: Yes

†Clock Hour Enforcement Mechanism: Yes

Proctored Exam: No

Difficulty Rating: Advanced

Description: This course evaluates and describes what knowledge and tools are requisite for the appraisal professional when appraising proposed structures through all phases, from site preparation through completion. Understanding plans and blueprints is vital in determining quality and size of a proposed building. Topics include; site preparation and grading, foundations, forms and piers, reading blue prints, windows and doors, various finishes, systems, roofing materials and more. The course explores appraiser due diligence reporting; as established by USPAP, HUD and Secondary Mortgage Market. It also includes the ANSI methodology for measuring the house to ensure that the final structure is consistent in size with subject property that was originally proposed.

Course Notes: This course may be facilitated without the timing mechanism in jurisdictions that do not require such, without compromising certification.

Instructors: Francis X Finigan (CDEI)

**Course Approval Information

This course may not be approved in any jurisdiction or the provider has chosen not to include which jurisdictions the course is approved in.

Disclaimers

* Professional reviewers have determined that the amount of content to be presented in this course, as specified in the provider's timed outline, should take the stated time to complete. This certification does not suggest the course will take the hours listed if implemented into a distance education learning system that uses an inferior instructional design. In addition, ARELLO does not guarantee or audit the performance of classroom instructors to ensure the appropriate clock hours of instruction are presented to students.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by ARELLO but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

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MEMO:

TO: Ms. Connie Covey
Calypso Continuing Education

DATE: February 28, 2017

FROM: Jodie Campbell, Executive Secretary
North Dakota Appraiser Board

RE: Continuing Education Approval

The following educational offering submitted by Calypso has been reviewed and **APPROVED** for appraiser continuing education:

Course Title:	Appraising Energy Efficient Residential Properties
Date Course Approved:	February 28, 2017
Course Approval Number:	CE-217016S
Hours Approved:	8 hours - Specific
Approval End Date:	January 23, 2020** (IDECC Approval End Date)

*In its process of reviewing educational offerings, the Board not only makes the determination as to whether to approve or disapprove a course for qualifying education, but also categorizes the course into either specific, related, or USPAP coverage.

**The term of the course approval is four years. If the course is approved through the AQB Course Approval Program the term of the course will coincide with the "Approval End Date" as indicated on the AQB Approved Course Certificate. If the course is not approved through the AQB Course Approval Program, but has IDECC Approval, the term of the course will coincide with the "Approval End Date" indicated on the IDECC Approval Certificate. (It is the responsibility of the course provider to apply for approval of each course at the end of the four-year term.)

Thank you for your submission. If you have any questions, feel free to contact the Appraiser Board Office.

OFFICIAL CERTIFIED COURSE SUMMARY CERTIFICATE



The number one credential for quality design and delivery of distance education in the world.

Administrative Information

Course Title: Appraising Energy Efficient Residential Properties

Course Number: 6915

Certified: 12/04/2019

Expires: 01/23/2023

Status: Approved

Provider: American Continuing Education Institute dba Calyps

Address: PO Box 176
Randolph, Vermont 05060

Phone: 802-728-4015

Contact: Francis X. Finigan <fxf@aiaqas.com>

Course Information

Provider Type: Primary Provider

Delivery Method: Internet -
Asynchronous

Final Exam: Yes

Proctored Exam: No

Description: This course provides participants with a bulletproof methodology for appraising Energy efficient homes.

Course Notes: This course may be facilitated without the timing mechanism in jurisdictions that do not require such, without compromising certification.

Instructors: Amy McClellan (CDEI)
Francis X Finigan (CDEI)

***Clock Hours:** 8

†Clock Hour Enforcement Mechanism: Yes

Difficulty Rating: Advanced

**Course Approval Information

This course may not be approved in any jurisdiction or the provider has chosen not to include which jurisdictions the course is approved in.

Disclaimers

* Professional reviewers have determined that the amount of content to be presented in this course, as specified in the provider's timed outline, should take the stated time to complete. This certification does not suggest the course will take the hours listed if implemented into a distance education learning system that uses an inferior instructional design. In addition, ARELLO does not guarantee or audit the performance of classroom instructors to ensure the appropriate clock hours of instruction are presented to students.

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† A "Clock Hour Enforcement Mechanism" is course feature that mandates students spend X amount of time in the course. This mechanism is not required for certification but is required in certain jurisdictions. The absence of a clock hour enforcement mechanism does not compromise certification and the typical student taking the course can still be expected to take the appropriate amount of time to complete the course.

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MEMO:

TO: Ms. Connie Covey
Calypso Continuing Education

DATE: November 28, 2016

FROM: Jodie Campbell, Executive Secretary
North Dakota Appraiser Board

RE: Continuing Education Approval

The following educational offerings submitted by Calypso Continuing Education have been reviewed and **APPROVED** for appraiser continuing education:

Course Title: 2016-17 7-Hour National USPAP Update Equivalent Course
Date Course Approved: November 28, 2016
Course Approval Number: CE-216069S
Hours Approved: 7 hours -Specific*
Approval End Date: December 31, 2017**(AQB Approval End Date)

Course Title: FHA Site Inspection for Appraisers
Date Course Approved: November 28, 2016
Course Approval Number: CE-216070S
Hours Approved: 7 hours -Specific*
Approval End Date: November 22, 2018**(IDECC Approval End Date)

Course Title: Environmental Hazards Impact on Value
Date Course Approved: November 28, 2016
Course Approval Number: CE-216071S
Hours Approved: 7 hours -Specific*
Approval End Date: September 28, 2018** (IDECC Approval End Date)

Course Title: A Brief Stroll through America's Architecture for Appraisers
Date Course Approved: November 28, 2016
Course Approval Number: CE-216072R
Hours Approved: 7 hours - Related*
Approval End Date: May 5, 2019** (IDECC Approval End Date)

*In its process of reviewing educational offerings, the Board not only makes the determination as to whether to approve or disapprove a course for qualifying education, but also categorizes the course into either specific, related, or USPAP coverage.

**The term of the course approval is four years. If the course is approved through the AQB Course Approval Program the term of the course will coincide with the "Approval End Date" as indicated on the AQB Approved Course Certificate. (It is the responsibility of the course provider to apply for approval of each course at the end of the four-year term.)

Thank you for your submission. If you have any questions, feel free to contact the Appraisal Board Office.

OFFICIAL CERTIFIED COURSE SUMMARY CERTIFICATE



The number one credential for quality design and delivery of distance education in the world.

Administrative Information

Course Title: FHA Site Inspection

Course Number: 4913

Certified: 10/29/2018

Expires: 11/22/2021

Status: Approved

Provider: American Continuing Education Institute dba Calyps

Address: PO Box 176
Randolph, Vermont 05060

Phone: 802-728-4015

Contact: Francis X. Finigan <fxf@aiaqas.com>

Course Information

Provider Type: Primary Provider

Delivery Method: Internet -
Asynchronous

Final Exam: Yes

†Clock Hour Enforcement Mechanism: Yes

Proctored Exam: No

Difficulty Rating: Basic

Description: What is HUD What IS FHA Step by Step method for site inspection that meets your responsibility as a FHA appraiser Identify common defects and effectively describe them in an appraisal report

Course Notes: This course may be facilitated without the timing mechanism in jurisdictions that do not require such, without compromising certification.

Instructors: Francis X Finigan (CDEI)

**Course Approval Information

Approved by provider in the following jurisdictions: Alabama, Arizona, Arkansas, California, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Louisiana, Maryland, Michigan, Mississippi, Missouri, Nevada, New Jersey, New Mexico, New York, North Carolina, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Vermont, Virginia, Washington, Wisconsin

Disclaimers

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The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: Environmental Hazards Impact on Value
Course Number: 4879
Certified: 07/27/2018
Expires: 09/28/2021
Status: Approved
Industry(ies): Appraisal

Provider: American Continuing Education Institute dba Calyps
Address: PO Box 176
 Randolph, Vermont 05060
Phone: 802-728-4015
Contact: Francis X. Finigan <fxf@aiagqas.com>

Course Information

Provider Type: Primary Provider
Delivery Method: Internet
Final Exam: Yes
Proctored Exam: No
***Clock Hours:** 7
†Clock Hour Enforcement Mechanism: No
Difficulty Rating: Basic

Description: American Continuing Education Institute, dba: Calypso Continuing Education provides an asynchronous learning course titled Environmental Hazards Impact on Value. It is difficult for any individual, including professionals, to make a decision regarding work practices without understanding the reasons why. This course evaluates and describes environmental hazards impact on value and reviews the regulatory implication appraisers are faced with. Environmental hazards can have a negative impact on value, but can the impact be using cost to cure or is there diminution from stigma? We will review several of the most common environmental hazards and how they impact both residential and commercial property values. The seminar explores appraiser environmental due diligence reporting; as established by USPAP, HUD and Secondary Mortgage Market. The course provides the when, why and how and methods for obtaining environmental reports and documenting information. Our instructor also shares his courtroom proven methodology for calculating diminution created from stigma. Seven hours of real estate appraiser continuing education. Especially relevant for both residential and commercial appraisers.

Course Notes:

Instructors: Francis X Finigan (CDEI)

**Course Approval Information

Alabama, Arizona, Arkansas, California, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Louisiana, Maryland, Michigan, Mississippi, Missouri, Nevada, New Jersey, New Mexico, New York, North Carolina, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Vermont, Virginia, Washington, Wisconsin

Disclaimers

* Professional reviewers have determined that the amount of content to be presented in this course, as specified in the provider's timed outline, should take the stated time to complete. This certification does not suggest the course will take the hours listed if implemented into a distance education learning system that uses an inferior instructional design. In addition, IDECC does not guarantee or audit the performance of classroom instructors to ensure the appropriate clock hours of instruction are presented to students.

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OFFICIAL CERTIFIED COURSE SUMMARY CERTIFICATE



The number one credential for quality design and delivery of distance education in the world.

Administrative Information

Course Title: A Brief Historic Stroll Through America's Architectural Styles

Course Number: 5163

Certified: 02/15/2019

Expires: 05/05/2022

Status: Approved

Provider: American Continuing Education Institute dba Calyps

Address: PO Box 176
Randolph, Vermont 05060

Phone: 802-728-4015

Contact: Francis X. Finigan <fxf@aiaqas.com>

Course Information

Provider Type: Primary Provider

Delivery Method: Internet -
Asynchronous

Final Exam: Yes

†Clock Hour Enforcement Mechanism: Yes

Proctored Exam: No

Difficulty Rating: Basic

Description: An overview of the various common architectural styles used in residential construction in the United States.

Course Notes: This course may be facilitated without the timing mechanism in jurisdictions that do not require such, without compromising certification.

Instructors: Francis X Finigan (CDEI)

**Course Approval Information

Approved by provider in the following jurisdictions: Alabama, Arizona, Arkansas, California, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Louisiana, Maryland, Michigan, Mississippi, Missouri, Nevada, New Jersey, New Mexico, New York, North Carolina, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Vermont, Virginia, Washington, Wisconsin

Disclaimers

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